

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
June 2, 2022 6:00pm
Town Hall Lower Level Auditorium**

- A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.**
1. Pledge of Allegiance- All members participated in the Pledge of Allegiance
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Police Administrator Kim Littig, Public Works Director Todd Rolland, Youth and Social Services Director Allison Maynard and Fire Chief John Roache.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN –**
- Mr. Keeney announced upcoming community events
June is dog licensing month; residents can obtain a license through the Town Clerks Office.
There will be a Rabies Clinic on June 11, 2022 10am-12 at the Somers DPW Garage, 93 Egypt Road.
Somers 2022 High School Graduates will have their annual parade June 12, 2022 11am – 1pm.
A Free Shred Day will be held on June 18, 2022 9am-12 in the Town Hall Parking Lot.
Hazardous Waste Collection June 4, 2022 8am-1pm at 321 Olcott Street, Manchester, CT.
Paint Collection is June 4, 2022 at the Somers Transfer Station
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations
Economic Development Commission- Appointment of Ann Levesque to the Economic Development Commission with a term expiring on 12.22.27
Mr. Schmidt made a motion to appoint Ann Levesque to the Economic Development Commission with a term expiring on 12.22.27, seconded by Mr. Keeney. The motion unanimously passed.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS:**
- Mr. Keeney made a motion to add an agenda item, Salary adjustment Recommendation for Lisa Madden, Tax Collector, seconded by Mr. Schmidt. The motion unanimously passed.***
A Discussion followed.
Mr. Marinaccio recommended effective July 1, 2022 Ms. Maddens salary be increased from \$68,959. To \$78,000., an increase of 13%. Which included a 5% increase withing the 4% approved 2021-22 pay pool. The funding for the increase is already available in the FY2023 adopted budget and would not require an additional appropriation. Marinaccio stated Ms. Madden is highly qualified and recognized as a leader in her profession and possesses outstanding credentials.
Mr. Keeney made a motion to increase Lisa Madden's Salary 7/1/22 from \$68,959. to \$78,000., seconded by Mr. Schmidt. The motion unanimously passed.
- F.) FINANCE**
- a) Transfers/Appropriations – none
 - b) CFO Finance Report/Updates – Lisa Madden Salary adjustment request.
 - c) Presentation of Scheduled Payments
- Mr. Schmidt made a motion to approve the authorization of scheduled payments in the amount of \$341,944.51, seconded by Mr. Keeney. The motion unanimously passed.***
- G.) UPDATES FROM BOARDS AND COMMISSIONS - None**

H.) PENDING BUSINESS

- (a) Discussion and Possible Action to Authorize the First Selectman to Sign the Human Resource Services Engagement Letter with Kathy Lamkin of HR2U, Inc.

Mr. Schmidt made a motion to hire Kathy Lamkin of HR2U, Inc. and authorize the First Selectmen Keeney to sign the Agreement with not to exceed \$15,000, seconded by Mr. Keeney. The motion unanimously passed.

I.) NEW BUSINESS

- a) Discussion and Possible Action on Staffing Request for Summer Camp Social Worker

Mr. Schmidt made a motion to approve the request to hire Kelli Martin as the Summer Camp Social Worker, seconded by Mr. Keeney. The motion unanimously passed.

- b) Presentation and Action on the Drug Urinalysis Screening Program for Somers Police Officers (Per the Police Accountability Act)

Mr. Schmidt made a motion to approve the Drug Urinalysis Screening Program for the Somers Police Officers, seconded by Mr. Keeney. The motion unanimously passed.

- c) Discussion and Possible Action to Authorize the First Selectman to sign the Agreement between the Town of Somers and North Central Conservation District.

Mr. Schmidt made a motion to authorize First Selectman Keeney to sign the Agreement between the Town of Somers and North Central Conservation District, seconded by Mr. Keeney. The motion unanimously passed.

- d) Discussion and Possible Action to Authorize the First Selectman to sign the Watchaug Road Culvert Project Contract.

Mr. Schmidt made a motion to authorize First Selectman Keeney to sign the Watchaug Road Culvert Project Contract with Avery Construction, seconded by Mr. Keeney. The motion unanimously passed.

- e) Discussion and Possible Action to the Existing and New Complaints at Camp Aya-Po. The Board of Selectmen and Public Works Director Todd Rolland discussed the current issues at Camp Aya-Po such as dogs off leash, vandalism, trash dumping etc. A discussion followed. Mr. Rolland made a request to form an Ad-Hoc Committee to look at property and what the need is to put an end to some of the issues the Town is having.

Mr. Schmidt Made a motion to form an Ad-Hoc Camp Aya-Po Advisory Committee and have Mr. Rolland come back to the Board with recommendations on the members and charges for the committee, seconded by Mr. Keeney. The motion Unanimously passed.

- f) Discussion and Possible Action on Fire Department Staffing Request
Chief Roache made a recommendation to hire Christopher Rutola as a fulltime Firefighter/Paramedic.

Mr. Schmidt made a motion to approve the recommendation to hire Christopher Rutola as a fulltime Firefighter Paramedic, seconded by Mr. Keeney. The motion unanimously passed.

- g) Discussion on Regionalization of EMS Services with Somers and the Town of Stafford: The Board of Selectman and Chief Roache discussed Regionalizing EMS Services with the Town of Stafford. The Board of Selectmen of Somers and Stafford will plan to meet for a joint meeting later this month to discuss Regionalization of EMS Services.

- h) Discussion and Possible Action on the Fee Ordinance Section 114, to Add Article 5 Health Department Fee Schedule and Article 6 Public Works Fee Schedule.
The Board of Selectmen held a public hearing on May 19, 2022 at 7:00pm to take public comment on the amendment of the Schedule of Fees Ordinance Section 114 adding Article 5 Health Department Fee Schedule and Article 6 Public Works Fee Schedule.

Mr. Keeney made a motion to adopt the Ordinance of the Schedule of Fees Section 114, adding Article 5 Health Department Fee Schedule and Article 6 Public Works Fee Schedule to be effective 15 days after publication, the publication will be published in summary form,

- i) Discussion and Action to Authorize the First Selectman to Sign a 3-month extension for the Inter-Municipal Agreement with the Town of Stafford for Building Official and Fire Marshal Services.

Mr. Schmidt made a motion to authorize the First Selectman to Sign the 3-month extension for the Inter-Municipal Agreement with the Town of Stafford for Building Official and Fire Marshal Services, seconded by Mr. Keeney. The motion unanimously passed.

J.) APPROVAL OF MINUTES

- a. Approval of Minutes of May 19, 2022 Special 5:30 Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special 5:30 pm Meeting from May 19, 2022 and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Special 5:30 pm meeting minutes from May 19, 2022 as presented, seconded by Mr. Keeney. The motion unanimously passed.
- b. Approval of Minutes of May 19, 2022 Regular 6pm Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from May 19, 2022 and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the 6pm regular meeting minutes from May 19, 2022 as presented, seconded by Mr. Keeney. The motion unanimously passed.
- c. Approval of Minutes of May 19, 2022 Special Public Hearing of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Public Hearing Meeting from May 19, 2022 and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Special Public Hearing meeting minutes from May 19, 2022 as presented, seconded by Mr. Keeney. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Keeney made a motion to adjourn the meeting at 7:23pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.